



volunteer

We open doors to overcome and prevent homelessness.

With a small staff, Central OAC is able to provide effective services through the help of volunteers and interns who give over 6,400 hours of their time each year in service to homeless and near-homeless individuals and families.

Weekly:

*Intake: work one-on-one with guests to provide direct services

(Mondays – Fridays, 8:45 am – 12:30 pm)

*Main Frame volunteer: work with students to complete resumes, apply for jobs online, & enhance their computer skills

(Mondays and Tuesdays, 12:30 pm – 4:00 pm)

(Wednesdays – Fridays, 8:45 am – noon)

*Front Desk: answer phones, greet guests, & check mail

(Mondays – Fridays, 8:45 am – 12:30 pm)

*Administrative: answer phones, file paperwork, other admin. tasks

(Mondays – Fridays, 1:00 pm – 4:00 pm)

Monthly or Occasional:

*Provide lunch for Main Frame students

(Mondays and Tuesdays)

*Interview Main Frame students for mock job interviews - can be done from home or work

(Once per month, usually on Wednesday mornings)

*Help plan special events

*Provide healthy snacks or sandwiches for our guests.